I. Executive Summary:
The University Academic Assessment Advisory Committee was established by Academic Senate Policy #S99-206 on April 27, 1999. Therefore, this is the fourteenth year of operation for the committee.

The members are to include:
One faculty representative elected by each of the colleges; one faculty representative elected by the University Library; one faculty representative elected by the Student Services Professionals; The Chair or designee from Academic Program Review Committee, from Curriculum Review and Approval Committee, from the General Education Council, and from the Graduate Council; one graduate student and one undergraduate student as designated by the President of the Associated Students; one representative appointed by the Provost; and the Coordinator of Academic Assessment (ex officio, non-voting).

The committee reviewed and revised a set of Baccalaureate outcomes drafted by a group who went to the Institute for Teaching and Learning (ITL) 2012 Summer Institute sponsored by the CSU Chancellor’s Office on General Education Assessment. In conjunction with the Baccalaureate Requirements Committee (BRC), UAAAC finalized the Baccalaureate Degree Outcomes (BDO) which the Academic Senate then approved in December 2012. Since December, we have drafted a grid to map the new BDOs to the areas and outcomes in the Graduation Requirements Task Force (GRTF) report, since the GRTF document is what departments have used to submit proposed courses to meet the General Education (GE) requirements. We have discussed with the Academic Assessment Coordinator several of the possibilities for GE assessment moving forward.

II. Charge to the Committee:
The charge of the University Academic Assessment Advisory Committee is to provide a channel for communication, advice, and liaison among Academic Affairs, the Academic Senate, and the faculty on academic assessment. For the purposes of this charge, academic assessment is defined as the use of quantitative and qualitative methods and measures to evaluate the process and outcomes of student learning.

III. Activities of the Year:
- UAAAC met three times during Fall 2012 and three times during Spring 2013 semesters. During the Spring 2013 semester, members had three additional meetings preparing for and meeting with WASC representatives as part of the accreditation process for the university.

Actions:
• **Elected chair of UAAAC.** Dr. Amy Kilgard was elected chair at the first meeting; Dr. Diane Allen was elected to act as chair in the Spring semester while Dr. Kilgard was on sabbatical.

• **Discussion of General Education Assessment Plan.** In fall 2012 and spring 2013 members discussed the realities and constraints of constructing an assessment plan for the new General Education Program.
  - In the fall semester, Amy Kilgard served on the BRC in an advisory role to discuss assessment with them and to bring possible concerns to the BRC. Rob Collins attended BRC at least once in the spring semester to continue this role.
  - Baccalaureate Degree Outcomes (BDOs) were reviewed, revised, and approved by the Academic Senate in December 2012.
  - A grid matching new BDOs with existing educational areas and outcomes was drafted.

• **Discussion of Department and Program Annual Assessment Reports**
  - Academic Assessment Coordinator Linda Buckley met with members to prepare for the WASC accreditation site visit.
  - Committee members discussed the variety of assessment possibilities for GE.

IV. **Agenda for the Coming Year:**
• Elect chair of UAAAC at first meeting.
• Elect representative to attend BRC as a representative from UAAAC.
• Continue to use iLearn site for committee discussion.
• Continue to work on the development of the General Education Assessment Plan with BRC and its subcommittees.
• Develop model assessment plans and templates for assessment components of GE course proposals in consultation with the BRC.
• Consult with Dr. Buckley on assessment agenda items for review and input by UAAAC.
V. **Signature Page and Roster:**

University Academic Assessment Advisory Committee Members forwarding this May 2013 report to the Academic Senate:

Diane Allen, HHS, Physical Therapy, 11-13  
Mary Ann Begley, Student Services Prof, 11-13  
Linda Buckley, Academic Assessment Coordinator  
Robert Keith Collins, ETS, American Indian Studies, 11-13  
Mira Foster (Fall 2011), Library, Library, 11-13  
Nancy Rabolt, Provost Appt., Consumer & Family, 11-13  
Theresa Roeder, BUS, Decision Sciences, 12-14  
Kimberly Tanner, SCI, Biology, 12-14  
Amy Kilgard, Chair, L&CA, Comm Studies, 11-13 (on sabbatical in Spring 2013)

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VI. **Regular Meeting Time and Location**

UAAAC met the first Thursday of every month in the fall and the second Thursday of the month in the spring semester from 1-2pm, usually in ADM 448. The meeting place is arranged through Linda Buckley's office.