

**SAN FRANCISCO STATE UNIVERSITY**  
NOMINATION APPLICATION FOR  
DISTINGUISHED FACULTY AWARDS

These awards are an opportunity for our campus to recognize and honor outstanding tenured faculty and full-time lecturers who have demonstrated significant, long-term contributions to the university and to their disciplines.

The award categories are in the areas of:

- Teaching (Tenured faculty);
- Teaching (Full-time lecturers);
- Professional achievement (Tenured faculty);
- Service (Tenured faculty).

Honorees receive a **\$4,000 stipend** (subject to tax) for *Excellence in Teaching* awards, and a **\$3,000 stipend** (subject to tax) for the *Excellence in Professional Achievement* and *Excellence in Service* awards. In addition, honorees receive a *commemorative plaque and certificate*.

By recognizing the achievements of our distinguished faculty in the areas of teaching, professional achievement, and service, we celebrate the climate of excellence that we create together.

Nominators should fill out the form below, have it signed by the nominee, and submit the form via email to the Academic Senate Office at [senate@sfsu.edu](mailto:senate@sfsu.edu), and cc'd to Demarco Anthony Garcia ([demarco@sfsu.edu](mailto:demarco@sfsu.edu)), **no later than 4 p.m. on Monday, March 13, 2017**. (The nomination form and supporting materials may be compiled in one single PDF file).

NOMINATOR: \_\_\_\_\_  
(The nominator must be a full-time faculty member at San Francisco State University.)

NOMINATOR'S TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

**I NOMINATE THE APPLICANT BELOW** (*nominator's signature required*)

\_\_\_\_\_  
(Nominator's Signature) (Date)

NOMINEE: \_\_\_\_\_  
(Only one nominee per application please.)

NOMINEE'S TITLE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ COLLEGE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

CATEGORY (check the applicable category – please select only one):

EXCELLENCE IN TEACHING AWARD (TENURED)

EXCELLENCE IN TEACHING AWARD (LECTURER)

EXCELLENCE IN PROFESSIONAL ACHIEVEMENT AWARD

EXCELLENCE IN SERVICE AWARD

**I ACCEPT THIS NOMINATION** (required – please obtain nominee’s signature)

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(Nominee’s Signature)

### **Nomination and Award Process**

Nominations will be solicited annually during the Fall semester via publication in the SF State Campus Memo, email notifications, and other campus media. Nominations may be submitted by full-time SF State faculty and senior administrators only.

Nomination materials must include:

- (1) a ***nomination form*** which requires the signature of the nominator, and of the nominee confirming that he/she accepts the nomination;
- (2) a ***cover letter*** from the nominator highlighting the accomplishments of the nominee;
- (3) up to ***five pages of additional documentation*** to further support the nomination, which may include letters of recommendation;
- (4) the nominee’s comprehensive ***curriculum vitae***;
- (5) for the ***teaching-award nominee***, a summary of teaching effectiveness (student and peer evaluations) for ***at least the past five years***.

Applications will be reviewed by the Faculty Honors and Awards Committee, and the winners will be announced at the last Senate meeting of the academic year (May).

A formal presentation of the awards will be made at the All University Faculty Meeting at the beginning of the following academic year (August).

## Award Criteria

Nominees for the *Excellence in Teaching Award (Tenured)*, *Excellence in Professional Achievement Award*, and *Excellence in Service Award* must be full-time tenured faculty members. Nominees for the *Excellence in Teaching Award (Lecturer)* must be full-time lecturers. Deans, administrators, and previous winners of this award are ineligible.

**The successful candidate for each award will have a record of sustained and continuous excellence.** Supporting materials from the nominator should provide evidence of the following criteria for each award:

### *Excellence in Teaching Award (Tenured)*

- Consistently excellent teaching effectiveness.
- Creation of an academic environment that fosters student learning, achievement and enthusiasm.
- Positive impact on students.
- Implementation of innovative approaches to teaching.
- Contributions to improved instruction and curriculum.

### *Excellence in Teaching Award (Lecturer)*

- Consistently excellent teaching effectiveness.
- Creation of an academic environment that fosters student learning, achievement and enthusiasm.
- Positive impact on students.
- Implementation of innovative approaches to teaching.
- Contributions to improved instruction and curriculum.

### *Excellence in Professional Achievement Award*

- Evidence of wide acceptance and/or publication of the nominee's work by individuals who have an overarching perspective of the candidate's contributions and achievements.

### *For scholarship:*

- A sustained record of publication in peer-reviewed journals, research monographs, and/or other discipline-related texts.
- A sustained record of presentations at national and/or international conferences.
- A successful record of intramural and/or extramural funding.

### *For creative works:*

- A sustained record of excellence in creative activity related to the nominee's specific field or discipline, such as exhibitions, readings, performances, productions, and stage work.
- A record demonstrating evidence of critical reviews, inclusion of works in permanent collections, retrospectives, and other forms of peer or public recognition.

### **Excellence in Service Award**

#### **For service to the Campus:**

- Leadership in addressing important institutional issues.
- Distinction in the quality of service to the institution, at the departmental, college, University, or CSU system-wide level.

#### **For service to the Community:**

- Leadership which enhances the community's (local, regional, state, national, or international) well-being, and the relationship between the University and the community.
- Distinction in service to one's profession and/or professional organizations.

**Deadline:** All nomination materials should be submitted in electronic format to the Academic Senate Office ([senate@sfsu.edu](mailto:senate@sfsu.edu)), and cc'd to Demarco Anthony Garcia ([demarco@sfsu.edu](mailto:demarco@sfsu.edu)), **no later than 4 p.m., Monday, March 13, 2017.**

The awards were first instituted in 2007. For Bios of past award winners, please visit:

- Year 2015 [<https://news.sfsu.edu/news-story/faculty-meeting-helps-kick-school-year>]
- Year 2014 [<http://news.sfsu.edu/four-honored-sf-states-opening-faculty-meeting>]
- Year 2013 [<http://news.sfsu.edu/three-distinguished-faculty-members-honored>]
- Year 2012 [<http://news.sfsu.edu/opening-faculty-meeting-held>]
- Year 2011 [<http://news.sfsu.edu/faculty-welcomed-and-honored>]
- Year 2010 [<http://www.sfsu.edu/~news/2010/fall/1.html>]
- Year 2009: <http://www.sfsu.edu/~news/2009/summer/20.html>
- Year 2008: <http://www.sfsu.edu/~news/2008/fall/3.html>
- Year 2007: <http://www.sfsu.edu/~news/2007/fall/70.htm>