Minutes: April 28th, 2009

ACADEMIC SENATE MEETING

MINUTES

TUESDAY, April 28, 2009

SEVEN HILLS CONFERENCE CENTER, NOB
HILL ROOM

2:00 - 5:00 p.m.

ATTENDANCE:

Avani, Nathan          Holzman, Barbara          Noble, Nancy

Bartscher, Patricia    Hussain, Mahmood           Rehling, Lu

Boyle, Andrea          Jeung, Russell            Robertson, Bruce

Bugayong, Arlene       Jin, Leigh                 Rosegard, Erik

Burke, Adam            Kohn, Jim                  Rothman, Barry

Chelberg, Gene         Landry, Lynette            Salama, Mohammad

Chen, Yu-Charn         LePage, Pamela             Shapiro, Jerald
Chou, Fang-yu  Levy, Eileen  Sheldon, James

Danner, Don  Li, Wen-Chao  Sherwin, Paul

Dariotis, Wei Ming  Longmore, Paul  Shrivastava, Vinay

Davila, Brigitte  Luna, Debra  Sinha, Dipendra

DuVal, Derethia  Mahan, Dianne  Sveinsdottir, Asta

Flatt, Sylvia  McCarthy, Chris  Taylor, Don

Gemello, John  McCracken, Bridget  Trautman, Ray

Goen-Salter, Sugie  Minami, Masahiko  Whalen, Shawn

Gomes, Ricardo  Moody, Laura  van Dam, Mary Ann

Hellenga, Kate  Morishita, Leroy  Yee, Darlene

Hellman, David  Neely, Francis

Absences: Cheung,
Yitwah (abs); Corrigan, Robert
(exc); Fuentes, Enrique (abs); Gubeladze, Joseph (exc); Lau, Jenny (exc);
Modirzadeh, Hafez (exc); Ulasewicz, Connie (exc)
**Guests:** Jan Andreasen, Leonhard Blesius, Linda Buckley, Lily Chen, Jerry Davis, John Dopp, Suzanne Dmytrenko, Gail Evans, Michael Goldman, Helen Goldsmith, Ann Hallum, Ellen Hines, Joel Kassiola, Wanda Lee, Penny Saffold, Mary Soliday, Nancy Rabolt, Jo Volkert, Lisa Walker, Gail Whitaker, Rob Williams, Nancy Wilkinson

**CALL TO ORDER:** 2:11 p.m.

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**ANNOUNCEMENTS**

Chair Whalen requests that standing committees submit their end-of-year reports by May 15, 2009.

The election of staff representatives to the Academic Senate ends today.

All-university faculty elections began April 27, 2009, and continue through midnight, May 4, 2009.

Members of the 2009-2010 Academic Senate should submit their preferences for standing-committee assignments to the Senate Office no later than May 4, 2009.

Members of the 2009-2010 Academic Senate who wish to run for the positions of Chair, Vice-Chair, Secretary, At-Large member of the Executive Committee, or Chair of any of the five standing committees, are encouraged to submit position statements to the Senate Office. All position statements will be posted on the Senate website before the May 12, 2009, organizational meeting. Nominations for all positions will be accepted during the meeting, but candidates will not be afforded time to speak to their candidacy.

**AGENDA ITEM #1?Approval of the Agenda for April 28, 2009.**

The agenda was approved as submitted.
AGENDA ITEM #2?Approval of the Minutes for April 14, 2009.

The minutes of the April 14, 2009, Academic Senate meeting were approved as submitted.

AGENDA ITEM #3? Report from John Gemello, Provost, and Leroy Morishita, Vice President of Administration and Finance: The Budget and Campus Management Issues

John Gemello, Provost and Vice President for Academic Affairs, and Leroy Morishita, Chief Financial Officer and Vice President for Administration and Finance, reported on the budget and campus management issues.

There are currently 155 people appointed in Management Personnel Plan (MPP) positions at SF State, an increase of 16 positions since 1988. Ten of the additional positions are in the Office of University Development. These data can be compared to a 38% increase in MPP positions in the CSU system over the same time period.

The cumulative fiscal impact to the CSU for the two budget years, 2008/2009 and 2009/2010, is a $586,855,000 reduction. There could be an $8 to $20 billion problem in the State's 2009/2010 budget; it's unknown how that revenue shortfall would impact the CSU budget.

AGENDA ITEM #4?Recommendation from the Educational Policies Council: Proposed Discontinuance of the MA in Social Science, Concentration Interdisciplinary Studies, Second Reading

Senator Shrivastava, on behalf of the Educational Policies Council, moved that the Senate approve the discontinuance of the Master of Arts in Social Science: Concentration in Interdisciplinary Studies program.

The motion passed.

AGENDA ITEM #5?Recommendation from the Educational Policies Council: Proposed Discontinuance of the Minor in Family and Consumer Sciences, Second Reading

Senator Dariotis, on behalf of the Educational Policies Council, moved that the Senate approve the discontinuance of the Minor in Family and Consumer Sciences program.

The motion passed.

AGENDA ITEM #6?Recommendation from the Student Affairs Committee: Proposed Revisions to the Religious Holidays Policy, #F00-212, Second Reading.

Senator McCracken, on behalf of the Student Affairs
Committee, moved that the Senate approve revisions to the Religious Holidays policy, #F00-212.

The motion passed.

**AGENDA ITEM #7? Recommendation from the Academic Policies Committee: Proposed Revisions to the Graduation Writing Assessment Requirement (GWAR) Course Criteria, #S08-14, Second Reading.**

Senator Dariotis, on behalf of the Academic Policies Committee, moved that the Senate approve revisions to the Graduation Writing Assessment Requirement (GWAR) Course Criteria, #S08-14.


Senator Rehling moved to delete ?or course sequences? on line 42 and to add a new sentence on line 43, ?On an exception basis, CWEP may approve GWAR course sequences that total three units, based on a strong pedagogical rationale.? The motion failed.

The motion to revise the GWAR course criteria was approved.

**AGENDA ITEM #8? Recommendation from the Academic Policies Committee: Proposed Revisions to the Written English Proficiency Policy, #S07-14, First Reading.**

Senator Dariotis, on behalf of the Academic Policies Committee, moved that the Senate approve revisions to the policy on Written English Proficiency, #S07-14, specifically, revisions in the upper division section of the policy.

Senator Rehling moved to add on line 78, before the sentence beginning with the phrase, ?Such review,? the new sentence, ?This review and evaluation will take place every year until five years after full implementation of WID coursework to fulfill the GWAR, that is, after phasing out the JEPET.? The motion failed.

Senator Kohn moved to delete ?will be identified? on line 24 and to add ?Departments will indicate? at the beginning of the sentence on line 24. The motion passed.

Senator Salama moved to replace ?who are? with ?enrolled in? on line 65. The motion failed.

Senator Li moved to replace ?before? with ?by the time that? on line 55. The motion passed.

Senator Kohn moved to replace ?are? with ?were? on line 36. The motion passed.
Senator Salama moved to replace "who are?" with "with?" on line 65. The motion passed.

Senator Kohn moved to replace "are?" with "were?" on line 41. The motion passed.

The motion to approve revisions to policy #S07-14, as amended, passed.

**AGENDA ITEM #9? Recommendation from the Curriculum Review and Approval Committee: Proposed Revisions to the MS in Biomedical Science: Name Change from Biomedical Laboratory Science to Biomedical Science; Two New Concentrations: Biotechnology & Stem Cell Science, First Reading**

Senator Shrivastava, on behalf of the Curriculum Review and Approval Committee, moved that the Senate approve a revision of the Master of Science in Biomedical Laboratory Science degree program into two degree programs, Master of Science in Biomedical Science: Concentration in Biotechnology, and Master of Science in Biomedical Science: Concentration in Stem Cell Science. Senator Shrivastava yielded the floor to Lily Chen, Associate Professor, Biology, who described the revisions.

Discussion items and questions included the following:

- One concentration has a 33-unit minimum; the other concentration has a 30-unit minimum. Should we be concerned about the difference?

- Page 1, line 22, states that the new program would apply to new students, but page 9, lines 19-20, states that current students would have to choose one of the new concentrations. Current students should be allowed to complete the degree program to which they were admitted.

- The proposed Bulletin copy states that the written English proficiency "level one? requirement will be satisfied by passing an essay test "at the beginning of the first semester?enrollment," but there is a movement to perform the level one assessment prior to a student?admission to a graduate program.

- The written English proficiency requirements are better articulated on page 10; the proposed Bulletin copy will be revised.

- If approved, this motion would be a de-facto discontinuance of the existing MS Biomedical Laboratory Science degree program.

- Has biology discussed the inclusion of BUS 788 in this program with the College of Business? The College of Business applauds the inclusion of
this course, but is concerned about the increased enrollment demand.

The speaker’s list was exhausted.

AGENDA ITEM #10? Recommendation from the Curriculum Review and Approval Committee: Proposed Revisions to the MS in Geographic Information Science: New Degree for Fast-track Addition to Master Plan, First Reading

Senator Shrivastava, on behalf of Curriculum Review and Approval Committee, moved that the Senate approve a ?fast-track? proposal to add a new Master of Science in Geographic Information Science to the master plan and to approve the degree program. Senator Shrivastava yielded the floor to Ellen Hines, Associate Professor, Geography and Human Environmental Studies, and Jerry Davis, Professor, Geography and Human Environmental Studies, who described the new degree program and student demand for the program.

Discussion items and questions included the following:

- This request is for approval of the master plan projection, to add the degree program to SF State’s offerings, and for approval of the degree program’s curriculum.

- There is great demand for this new program. President Obama has identified Geographic Information Science as one of the new growth careers. No other northern California CSU offers a similar program.

- Contrary to the statement on page 9, line 171, of the curriculum proposal, neither TPW 400 nor SCI 560 is a remedial course. Both are inappropriate for the stated intention of helping students who do not meet level one writing proficiency.

The speaker’s list was exhausted.

AGENDA ITEM #11? Recommendation from the Student Affairs Committee: Proposed Revision to the Withdrawal Policy, #S98-196, First Reading.

Senator McCracken, on behalf of Student Affairs Committee, moved that the Senate approve revisions to the Withdrawal policy, #S98-196.

Discussion items and questions included the following:

- Most of the proposed revisions are necessary to implement the requirements of Executive Order 1037.

- Reducing the drop period to two weeks will decrease the ?shopping around? period at the beginning of each semester, and ensure the maximum use of limited
This policy change should significantly reduce the number of unfilled seats in classes that result from students dropping a class at the end of the fourth week, when it's too late for another student to add the class.

The revised Bulletin copy should help students and faculty understand the drop and withdrawal policy and procedures.

What will be the impact of the Labor Day Holiday on Monday-only classes? (cf. lines 13 and 14)

Lines 54-56 should be revised to better articulate the restriction on an instructor-initiated withdrawal if the student has already withdrawn from the class two times.

The Bulletin copy, lines 112-113, does not include the phrase ?serious and compelling?; this omission could send the wrong message to students.

Students enrolled in once-a-week and online classes often don’t know about the drop policy and procedure. Those courses, and other experimental courses, should have longer drop periods.

What will be the impact on courses that have unusual schedules, e.g., courses that meet only once a month and have their first meeting on September 11?

The two-week drop period could have an especially troubling impact on community service learning courses.

Section C should be revised to clarify that not only must the cause for the withdrawal be beyond the student's control, it must be something that happened after the twelfth week.

AGENDA ITEM #12? Recommendation from the Academic Policies Committee: Proposed Academic Calendar for Summer 2010, First Reading.

Senator Dariotis, on behalf of the Academic Policies Committee, moved that the Senate approve the Summer 2010 academic calendar.

Senator Holzman moved that the motion be moved to second reading. The motion passed.

The motion to approve the Summer 2010 academic calendar, now
in second reading, passed.

**AGENDA ITEM #13? Recommendation from the Academic Policies Committee: Proposed Revisions to the Written English Proficiency Policy, Graduate Writing Requirements, #S07-14, First Reading.**

Senator Dariotis, on behalf of the Academic Policies Committee, moved that the Senate approve revisions to the policy on written English proficiency, #S07-14, specifically, revisions to the graduate writing requirements.

Discussion items and questions included the following:

- The perspective in the policy has been revised from the student to the program. That is, the program must identify how students will satisfy level one and level two requirements; the program must develop rubrics for assessing student proficiency; and, if the program admits students who have not met the level one requirement, it must develop a support plan to help those students.

- With reference to students whose first language is not English: Is a writing and editing course designed for non-native speakers of English equivalent to a discipline-specific writing course? (cf. lines 94-97)

- Lines 99-102 should be revised, as you can’t advise someone with? something. The policy should explicitly state that if external resources are not available, the department must provide the resources necessary for the student to acquire the expected writing skills.

- Can departments use higher standards than specified in the policy?

The speaker’s list was exhausted.

**AGENDA ITEM #14? Recommendation from the Executive Committee: Proposed Revisions to the Academic Senate Bylaws?Approval of the Minutes of the Last Meeting of the Outgoing Senate and the First Minutes of the New Senate, First Reading.**

Senator Trautman, on behalf of the Executive Committee, moved that the Senate approve revisions to the Academic Senate Bylaws, specifically to authorize the Executive Committee to approve minutes when Robert’s Rules of Order specify that it is inappropriate for the full Senate to do so, and to establish the Executive Committee as the Summer Committee.

Senator Holzman moved that the motion be moved to second reading. The motion passed.

Senate Rehling moved to replace “emergency” with “as needed?”
on line 45. The motion failed.

The motion to revise the Bylaws, now in second reading, passed.

**AGENDA ITEM #15? Recommendation from the Executive Committee: Proposed Academic Senate Meeting Calendar AY 2009-2010, First Reading.**

Senator Levy, on behalf of the Executive Committee, moved that the Senate approve the proposed Academic Senate meeting calendar for academic year 2009-2010.

Senator Robertson moved that the motion be moved to second reading. The motion passed.

The motion to approve the meeting calendar, now in second reading, passed.

**AGENDA ITEM #16? Recommendation from the Executive Committee: Proposed Resolution Commending Jan Andreasen for Distinguished Service to the San Francisco State University and the Campus Community, First Reading.**

Senator McCracken, on behalf of the Executive Committee, moved that the Senate approve a resolution commending Jan Andreasen for Distinguished Service to the San Francisco State University and the Campus Community.

The resolution was approved by acclamation.

Chair Whalen declared the meeting adjourned at 4:46 p.m.

**Meeting Date (Archive):**
Tuesday, April 28, 2009