

Reference Number: S17-243

Senate Approval Date: Tuesday, March 07, 2017

Presidential Approval Date: Monday, March 13, 2017

Policy #: S17-243

Supersedes: S16-243

Senate Approval: 03/07/2017

Presidential Approval: 03/13/2017

Effective: 03/15/2017

Last Review: Spring/2017

Next Review: Spring/2027

Charge for the Center for Equity and Excellence in Teaching and Learning

Source Committee: Executive Committee

Abstract

The Center for Equity and Excellence in Teaching and Learning (CEETL) works closely with elected representatives from all academic colleges and the library through the CEETL Board, a committee governed by the Academic Senate policy #S17-243

Key Words: *THE CENTER FOR EQUITY AND EXCELLENCE IN TEACHING AND LEARNING, CEETL, COMMITTEE, CHARGE, COMMITTEE MEMBERSHIP, SENATE SUBCOMMITTEE*

Author/Source

The language was produced by the CEETL Board, with revisions from the Executive Committee. The policy was moved on the floor of the Senate by the Executive Committee.

Responsible Unit

The CEETL, CEETL Board, Faculty Affairs.

History

Version	Approved	Revisions(s)
2	02/23/2016	<ol style="list-style-type: none">1. A new introduction was added (Section A)2. The Committees' charge was expanded to be more specific (Section B)3. The Committees' membership was revised to reflect the current University structure and the needs of the Committee (Section C)
1	04/17/2007	Original

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Policy (*headings: purpose, rationale, definitions, scope/applicability, sections, related policy/resources*)

1. Purpose

This faculty group meets once a month with ex-officio administrative representatives and CEETL faculty working together to monitor ongoing campus faculty development efforts and update their links to the CEETL, and to develop initiatives and projects that will support and advance the CEETL, its programs and its mission to the San Francisco State faculty community. While the Board is specifically charged with serving as a liaison to the colleges and the library, providing advice and recommendations regarding ongoing CEETL activities, and providing an annual report to the Academic Senate, representatives often assume leadership roles in their colleges and use their position on the Board to help accomplish specific pedagogical and service goals. Faculty on the Board are elected to three-year terms. Faculty interested in serving on the CEETL Board should respond to the Call for Nominations issued by the Academic Senate in the Spring Semester, and follow the nominating procedures in order to be considered.

2. Rationale

The former center of Teaching and Faculty Development (CTFD) has been reorganized administratively and will henceforth be directed by the full time faculty director who will oversee 4-8 part time faculty fellows. The newly renamed Center for Equity and Excellence in Teaching and Learning (CEETL) will report to the Executive Director of Learning, Teaching and Technological Services. The Dean of Faculty Affairs and Professional Development will have a consultative role. In addition, the CEETL has a renewed mission to support faculty in all facets of their roles as teachers, as scholars and professionals, and as persons, at all stages of their careers. In carrying out its reaffirmed mission, the CEETL will be working collaboratively not only with academic technology, but with the numerous other divisions on the SFSU campus. The CEETL maintains responsibility for one of its primary endeavors: New Faculty Orientation. The CEETL will also assist with the Faculty Retreat. The Board continues as an important faculty group working with the CEETL.

3. The Charge

The Center for Equity and Excellence in Teaching and Learning (CEETL) Board shall:

- *Provide advice and recommendations regarding the ongoing activities of the CEETL*
- *Serve as liaison to its various constituencies; including regularly updating the Dean of the college on the Board and CEETL activities, presenting them to the department chairs and departments about the CEETL, and advocating on behalf of faculty development activities and*
- *Provide an annual report to the Academic Senate*

4. Membership on the CEETL Board

- *Seven faculty, one elected from each College and the Library, who will serve staggered three-year terms;*
- *The Executive Director of Learning, Teaching and Technology Services, ex officio;*
- *The Dean of Faculty Affairs and Professional Development, ex officio;*
- *The Full time faculty Director of the CEETL, ex officio;*
- *One representative selected by the Vice President for Student Affairs & Enrollment Management;*
- *One representative selected by the Academic Senate;*
- *The Board will select its own chair and vice-chair. The chair must have served on the Board for at least one year and will be elected each spring by the Board to serve a one-year term*

Signed Memo:
S17-243_memo
