

## **April 18, 2017**

### **ACADEMIC SENATE MEETING**

#### **MINUTES**

**Tuesday, April 18, 2017**

**SEVEN HILLS CONFERENCE CENTER**

**NOB HILL ROOM**

**2:00 – 5:00 p.m.**

**OPEN FLOOR PERIOD: 2:00 - 2:10 p.m.**

*The Open Floor Period provides an informal opportunity for campus community members to raise questions or make comments directed to Senate officers or to university administrators. Please arrive promptly at 2:00 p.m.*

**CALL TO ORDER: 2:10 p.m.**

#### **ATTENDANCE:**

Albiniak, Theodor	Hasheminia, Hamed	Schwartz, Kim
Alvarez, Alvin	Heck, Kyra	Scott, Michael
Amjadi, Taghi	Howard, Pamela	Shapiro, Jerry
Bloom, Gilda	Konopka, Ethel	Skonieczny, Amy
Brown, Elizabeth	Kwan, Kwong-Liem	Steier, Saul
Carleton, Troi	Lewis, Julia	Summit, Jennifer
Castillo, Karla	Lisy-Wagner, Laura	Teh, Kwok-Siong
Collins, Robert	Mays, Chris	Thomas, Tom
Dariotis, Wei Ming	Mitchell, Marilyn	Toporek, Rebecca
De Barros, Jose Acacio	Mooney, Dylan	Van Dam, Mary-Ann
Denetclaw, Wilfred	Nizzardini, Richard	(Doan, Therese)
Drennan, Marie	Pasion, Sally	Williams, Aimee
Gen, Sheldon	Reyes, Belinda	Wilson, Jackon
Gerber, Nancy	Roehrman, Todd	Yee-Melichar, Darlene
Gomez, Steven	Rosegard, Erik	Yu, Betty
Hackenberg, Sara	Sabee, Christina	

**Absences:** Carrillo, Sandra (exc); Celoria, Davide (exc); Furuse, Tae (abs); Hammer, Mike (exc); Kakar, Venoo (exc); Sanders, Alison (abs); Tanner, Kimberly (abs); Way, Lori Beth (abs); President Wong; Wong, Yutian (abs)

Visitors: Mi-Sook Kim, Brian Beatty, Ann Sherman.

## **ANNOUNCEMENTS**

- Chair Carleton: Nominations for the Scholarship committee are solicited; please email them to the Senate office: [senate@sfsu.edu](mailto:senate@sfsu.edu).
- Sen. Williams: The new link for SF State Pop-Up Food Pantry is: [tinyurl.com/popupfoodpantrys17](http://tinyurl.com/popupfoodpantrys17). The program can be expanded so spread the word.
- The SF State Alcademics Faculty Staff Wine Club is meeting May 2 at 5:30 in the Vista Room. More information can be found at <https://commerce.cashnet.com/ucorp?Cname=WINE>
- Sen. Yee-Melichar: The Graduate Research and Creative Works Showcase will be held on Thursday April 20 from 3-5 in GYM 100.
- Sen. Roehrman: The production of Chicago will open May 5 in McKenna Theater. Offering Discount tickets are offered on Goldstar; tickets will also be sold at the box office.
- Sen. Sherman: Campus Safety Week is this week. Multiple events are being showcased.

### **AGENDA ITEM #1—Approval of the Minutes for April 4, 2017**

- Approved as submitted.

### **AGENDA ITEM #2—Approval of the Agenda for April 18, 2017**

- Approved as submitted.

### **AGENDA ITEM #3—Chair's Report**

- University election ballots close on April 21; please vote. Please nominate yourself and colleagues to be included in the administrative search pool.
- Thank you to colleagues in Communication Studies for heading workshops for the Senate on difficult dialogs. A workshop for all faculty and staff is being offered this Friday from 11-2 in the Faculty Commons.
- Announcing an upcoming initiative sponsored by the President's Office and the Academic Senate aimed at improving community and dialog across campus. This themed initiative is aimed at exploring how we can be true to ourselves as a university in a conflictual and complex world. There will be a sponsored Speaker's series and associated workshops. An advisory committee will be formed and charged with establishing a vision, mission for the series, identifying speakers and planning workshops. A list of 10-12 names for this advisory committee is to be submitted to the President by early next week. Faculty are invited to submit nominations for the advisory board to the Senate office [senate@sfsu.edu](mailto:senate@sfsu.edu) by the end of this week.

### **AGENDA ITEM #4—Update on Provost Council Proposed Reorganization: Interim Provost Summit**

- Provost Summit gave a report on the status of the proposed reorganization of the Provost's Council. Slides from this presentation are posted on the Senate website.

### **AGENDA ITEM #5—Recommendation from the Executive Committee: Proposed Revisions to the Conflict of Interest Policy (first reading)**

- Sen. Sabee moved the item. Spoke to the item.
- Sen. Dariotis: Line 53 and line 57 confusion of singular versus plural? Chair Carleton: That was done purposefully.
- Sen. Bloom: Line 43? What if the conflict of interest or role exists and that faculty is not reported?
- Sen. Dariotis: Is conflict of interest only financial? Could it be professional?
- Sen. Sabee: Conflict of interest is specifically financial because of its definition. We cannot police conflict of interest or role.
- Sen. Nizzardini: Who are the people resolving this?
- Sen. Sabee: The title may have to be amended.
- Sen. Mays: This conflict of roles and interest policy is a call to be ethical.
- Sen. Bloom: Lines 43-48: The faculty member being evaluated should have the right to report an evaluator who has a conflict of role or interest.
- Sen. Steier: Moved to second reading. Seconded. Approved.
- Sen. Nizzardini: Move to change line 62: to "Dean of Equity Initiatives". Strike "and Faculty Ombudsperson". Seconded. Approved.

- Vote on the amendment: The amendment is approved.
- Sen. Bloom: Move to amend line 49: insert “in addition any faculty being evaluated who feels that the person evaluating him/her has a conflict of role or conflict of interest may report their complaint to the Academic Senate Chair”. Seconded. Approved.
- Sen. Wilson: Who has the right to complain?
- Vote on the amendment: The amendment is not passed.
- Sen. Bloom: Move to change the above proposed amendment to change “him/her” to “them” and change “report their complaint to the Academic Senate Chair” to “report their complaint to the Dean of Equity Initiatives”. Seconded. Approved.
- Sen. Howard: Against using complaint; should read concern.
- Sen. Gerber: What is this new language adding?
- Sen. Bloom: The reason for the amendment is that the document depends on self-report of conflict of interest or conflict of role.
- Sen. Rosegard: Against the amendment because the language allows for this.
- Sen. Thomas: Against the amendment: the language is vague.
- Vote on the amendment: The amendment passes in a split vote with the ayes prevailing.
- Vote on the proposed Revisions to the Conflict of Interest policy as amended. The revised policy is Approved.

**AGENDA ITEM #6 —Recommendation from the Educational Policies Council: Proposed policy on the Use of Standardized Time Blocks in Course Scheduling (first reading)**

- Sen. Gerber moved the item. Spoke to the item.
- Sen. Toporek: Concern about scheduling of the 3-hour time blocks.
- Sen. Rosegard: Move to second reading. Second. Approved.
- Sen. Gen: Move to amend Line 72: insert before exceptions” This policy does not apply to this university’s satellite campuses.” Seconded. Approved.
- Vote on the amendment. The amendment is approved.
- Sen. Hasheminia: Line 77: typo. Chair Carleton: So noted.
- Sen. Collins: Would this effort be extended to the satellite campuses?
- Sen. Collins: Move to amend Line 91: “to ensure attention to equity and space allocation and satellite campus concerns over time this policy will be reviewed every three years”. Seconded. Approved.
- Sen. Gen: In favor.
- Sen. Gerber: In favor.
- Sen. Bloom: In favor.
- Vote on the amendment: The amendment is approved.
- Sen. Yee- Melichar: Motion to amend Line 82 to add a footnote reading “This policy and table do not address standardized time blocks in course scheduling for weekend courses such as in the ED.D. program and other programs.” dealing with weekend courses. Seconded. Approved.
- Sen. Gerber: Against the amendment because language would be better at the end of the document. Also not in favor of listing specific programs.
- Vote on the amendment: The amendment was not approved.
- Sen. Gerber: moved to amend the end of the document: “to ensure attention to equity and space allocations, scheduling at satellite campuses and scheduling of weekend and summer courses this policy will be reviewed every three years”. Seconded. Approved.
- Vote on the proposed amendment: The amendment is approved.
- Vote on the proposed Policy on the Use of Standardized Time Blocks in Course Scheduling as amended. The proposed policy is approved.

**AGENDA ITEM #7 —Recommendation from the Educational Policies Council: Proposed policy on Student Internships (first reading)**

- Sen. Rosegard moved the item. Spoke to the item.
- No discussion.
- Sen. Steier: Move to second reading. Seconded. Approved.
- Sen. Rosegard: Move to amend Line 45: add a bullet: “Director of Procurement or designee”. Seconded. Approved.
- Vote on the amendment. The amendment was approved.
- Sen. Reyes: Questions about lines 68-71.
- Sen. Rosegard: Line 43 reads two faculty or staff members.
- Sen. Thomas: Site visits for every internship?
- Sen. Rosegard: These are procedures that need to be worked out.
- Vote on the proposed Policy on Student Internships as amended. The proposed policy was Approved.

**AGENDA ITEM #8 —Recommendation from the Educational Policies Council: Proposed policy on Student Fieldtrips (first reading)**

- Sen. Rosegard moved the item. Spoke to the item.
- Sen. Sabee: Concern about defining a field trip.
- Sen. Rosegard yields the floor to AVP Beatty: These issues will be worked out as the policy unfolds.
- Sen. Gen: Definition of field trip?
- Sen. Gerber: Definition of field trip?
- Sen. Alvarez: EO 1062 refers specifically to course based activities. The language needs clarification.
- Sen. Scott: Definition of field trip?
- Sen. Gerber? Definition of field trip?
- Chair Carleton: The proposed policy is referred back to committee.

**AGENDA ITEM #9—Standing Committee Reports**

**Faculty Affairs Committee**

- Work on revisions to the sabbatical policy.
- Reviewing other out- of- date policies.

**Academic Policies Committee**

- Work on calendar policy and whether to insert advising day and study day
- Revision to online education policy

**Curriculum Review and Approval Committee**

- Work on field trip policy.
- Meet as EPC and discussing 2 proposals for certificate discontinuance

**Student Affairs Committee**

- Work on campus pride index.
- Work on experiential learning policy.

**Strategic Issues Committee**

- Work on finalizing budget transparency recommendations for the next Plenary

**AGENDA ITEM #10— Adjournment—no later than 5:00pm**

- Adjourned at 4:15 pm.

Meeting Date (Archive): Tuesday, April 18,  
2017

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