

Reference Number: F17-242

Senate Approval Date: Tuesday, October 31, 2017

Presidential Approval Date: Tuesday, November 14, 2017

Effective: 08/01/2018

Last Review: Spring/2017

Next Review: Fall 2020

Academic Calendar Policy

Abstract

The proposal modifies the Academic calendar policy to eliminate the perpetual calendar and institute a predictable schedule in the fall that mimics the one in the spring.

Key Words: *fall semester, academic calendar*

Author/Source

Academic Policies Committee

Responsible Unit

Academic Resources

History

Version	Approved	Revisions(s)
4	10/31/2017	· <i>Changes to timing of start of fall semester; introduces two faculty development days in fall</i>
3	05/02/2017	· <i>Statement about final exam period</i>
2	4/26/2011	· <i>Introduction of a faculty development day and convocation activities at start of semester (#S11-242)</i>
1	1/01/2007	· <i>Original (#S07-242)</i>

Rationale

This amendment modifies the fall semester to make it more predictable and provide workdays for university, college, and other academic unit meetings.

The Academic Senate requests that this policy be used by Academic Affairs to construct and publish academic calendars for five years in advance. If Academic Affairs must propose a calendar that deviates from these principles the calendar must be approved by the Academic Senate; otherwise, individual academic calendars will not need senate approval.

The annual academic calendar will be constructed in accordance with state law, CSU regulations and the following stipulations:

- 1) The fall semester begins on the Thursday before the fourth Monday in August. Thursday and Friday will be faculty development days, and the first day of instruction for all courses will be the fourth Monday in August. Normally the first half of Thursday will be reserved for university meetings (such as the Opening Faculty Meeting) while the second half of Thursday is reserved for college meetings. Friday is normally dedicated for department, school, program or other academic meetings.
- 2) The week-long fall recess will be observed the week of the fourth Thursday in November.
- 3) The spring semester begins on the Thursday before the fourth Monday in January. Thursday and Friday will be faculty development days, and the first day of instruction for all courses will be the fourth Monday in January.
- 4) The week-long spring recess will be observed after the eighth week of classes.
- 5) In accordance with Title IV, WASC and Academic Senate policy #F76-12, all classes must meet during their assigned final exam time. Calculated instructional time includes the scheduled final exam week.

The Academic Policies Committee and the Academic Senate retain their responsibility for the academic calendar and they can entertain proposals to amend this policy as they deem appropriate.

Signed Memo:

F17-242 Signed Memo

Policy Document: [Academic Calendar Policy \(Fall 2018\)](#)
