

**Reference Number:** F93-133

**Senate Approval Date:** Wednesday, September 01, 1993

\*\*SUPERSEDED BY F99-133\*\*

## PROCEDURES FOR FACULTY PARTICIPATION IN THE ACADEMIC PROGRAM REVIEW PROCESS

Academic Senate Policy #F93-133

(formerly #S85-133)

At its meeting of October 26, 1993, the Academic Senate approved the following revised policy regarding procedures for faculty participation in the Academic Program Review process:

Resolved That the Academic Senate establish a new standing committee called the Academic Program Review Committee constituted as follows:

- a. The membership of the APRC shall consist of five elected senators, plus one member selected by the faculty of each school under review, plus the Associate Vice President for Academic Programs and Planning or his/her designee.
- b. The chair of the APRC shall be selected from among the senators on the committee according to the usual Academic Senate procedures.
- c. The chair of the APRC shall serve on the Senate's Executive Committee and on the University Planning Group; and be it further

Resolved That the Academic Program Review Committee perform three major functions as follows:

- a. Consultation: One or more members of APRC shall meet annually with which are preparing self-studies to explain the purpose of the review process and to answer questions. APRC also shall monitor the academic program review process to ensure that information and assistance are available as needed.

- b. Review: APRC shall receive copies of each program self-study, external review, and dean's and program's responses to the external review from Academic Affairs . APRC shall consider all of these components of the review and hear statements from the Vice President for Academic Affairs' staff about its accuracy and thoroughness. APRC shall meet with program faculty to ensure that it has reasonably complete data. Using those data, APRC shall summarize and evaluate the recommendations made in the self-study, external review, and dean's and program's responses to the external review.

- c. Recommendation: APRC shall send a summary report of the Committee's review to the Vice President for Academic Affairs, the program faculty, the school dean, and the Academic Senate. APRC shall send any policy recommendations and an annual report to the Academic Senate. APRC shall make periodic status reports to the Academic Senate. APRC also may transmit reports and recommendations to other units as appropriate; and it be further

Resolved That the composition of the Curriculum Review and Approval Committee be modified so that the Associate Vice President for Academic Programs and Planning or his/her designee may serve on both CRAC and APRC.

\*\*\*APPROVED BY PRESIDENT CORRIGAN ON OCTOBER 20, 1993 \*\*\*

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