POLICY ON THE ADMINISTRATIVE PLACEMENT OF INTER-COLLEGE (SCHOOL) PROGRAMS

ACADEMIC SENATE POLICY S85-129

At its meeting of March 26, 1985, the Academic Senate approved the following policy on Administrative Placement of Intercollege Programs:

Programs to Which the Policy Applies:

Administratively an intercollege program is one whose faculty and core courses are largely drawn from more than one college of the University. (The University’s interdisciplinary programs are not limited to intercollege programs; academically, interdisciplinary programs are conceived both within and among departments and colleges.) The existence of an intercollege program does not require the existence of courses labeled with the program prefix.

Academic Master Plan Projection

The projection of an intercollege program on the University's Academic Master Plan requires the prior formation of a program group, the recognition by the University administration of that program group, the submission of persuasive academic justification regarding the need for the program, and the review and approval of appropriate University governance bodies.

A program group is defined as a set of faculty from two or more colleges who have been involved actively in designing the program's curriculum and/or who will be teaching and advising in the program. The size of the group must be sufficient to offer the intended program. In their request for recognition as a program group, a group of faculty must propose an administrative reporting relationship for the program either to an existing department or departments or to a college dean or deans. The establishment of a mutually acceptable reporting relationship is an administrative prerequisite to the intercollege program’s projection on the master plan. (Upon implementation of this policy, all existing intercollege programs shall be required to establish a reporting relationship by September 1, 1985.)

Personnel Conditions

Membership in a program group is an entirely voluntary association and confers no employment status rights with regard to seniority. However, academic activities conducted on behalf of a program group shall be given full consideration as evidence relevant to promotion, retention and tenure.

Procedures of Operation

Each program group shall propose a chair who will conduct the academic business of the program in consultation with the administrator of the unit(s) to which the program has agreed to report. Any resources either in instructional or administrative time, operating expense monies, space, or equipment shall be requested of the unit or units in which the intercollege program has arranged to reside. The unit(s) in question may be expected to modify its (or their) resources request(s) in lights of its (or their) new obligations. The enrollment from courses using the intercollege program’s own prefix will be credited to the program’s home unit(s) (with or without transfer of FTEF), unless prior agreement has been reached between the program group chair and the relevant administrator(s) to credit enrollment to the reporting unit of the instructor in the courses. In addition to reporting courses by prefix, the administration will also report the enrollment separately for, and attribute it to, the unit providing the faculty time for the instruction of the course. As a general guideline for operation, program groups and the units to which they report are encouraged to specify in writing the conditions for the existence, operation and evaluation of the intercollege program so that the program’s autonomy, integrity and viability will be assured.

New Freestanding Interdisciplinary Minors

The University already has policy guidelines for the development and approval of new freestanding interdisciplinary minors (see Senate Policy S81-75). The proposed policy on the administrative placement of intercollege programs fits well within these guidelines. Before the Provost approves a new interdisciplinary minor as a campus Academic Master Plan projection, agreement shall have been reached regarding administrative housing.

**APPROVED BY PRESIDENT WOO ON APRIL 9, 1985**