

**Reference Number:** S85-133

**Senate Approval Date:** Tuesday, January 01, 1985

## **PROCEDURES FOR FACULTY PARTICIPATION IN THE ACADEMIC PROGRAM REVIEW PROCESS**

### **Academic Senate Policy #S85-133**

At its meeting of April 30, 1985, the Academic Senate approved the following policy regarding procedures for faculty participation in the Academic Program Review process:

Resolved That  
the Academic Senate establish a new standing committee called the Academic Program Review Committee constituted as follows:

- a. The membership of the APRC shall consist of five elected senators, plus one member selected by the faculty of each school under review, plus the Associate Vice President for Academic Programs and Planning or his/her designee.
- b. The chair of the APRC shall be selected from among the senators on the committee according to the usual Academic Senate procedures.
- c. The chair of the APRC shall serve on the Senate's Executive Committee and on the University Planning Group;

and be it further

Resolved That  
the Academic Program Review Committee perform three major functions as follows:

- a. Consultation: One or more members of APRC shall meet annually with school(s) **departments/programs** whose departments **which** are preparing academic program reviews **self-studies** to explain the purpose of the review process and to answer questions. APRC also shall monitor the academic program review process to ensure that information and assistance are available as needed.

b. Review: APRC shall receive copies of each school review **program self-study, external review, and dean's and program's responses to the external review** from the Vice President for Academic Affairs Office. Departmental reviews shall be available to APRC upon request. APRC shall consider each school **all of these components of the review** and hear statements from the Vice President for Academic Affairs' staff about its accuracy and thoroughness. APRC shall meet with the school dean/director and other school representatives **program faculty** to ensure that it has reasonably complete data. Using those data, APRC shall **summarize and evaluate** each school's program **the recommendations made in the self-study, external review, and dean's and program's responses to the external review.**

c. Recommendation: APRC shall send a summary report of the Committee's review to the Vice President for Academic Affairs for transmission to the school under review, **the program faculty, the school dean, and the Academic Senate.** APRC shall send any policy recommendations and an annual report to the Academic Senate. **APRC shall make periodic status reports to the Academic Senate.** APRC also may transmit reports and recommendations to other units as appropriate;

and it be further

Resolved That the composition of the Curriculum Review and Approval Committee be modified so that the Associate Vice President for Academic Programs and Planning or his/her designee may serve on **both CRAC and APRC.**

---