I. FUNCTIONS

AUTEC shall serve as a major university forum for issues related to teacher education and shall recommend and support activities designed to foster positive attitudes toward teacher education and the teaching profession. Recommendations may address issues such as practices in retention, tenure, promotion, sabbatical, release time, professional development, and research opportunities to assure that unique demands on education and academic department faculty involved in teacher preparation are recognized adequately.

1. AUTEC shall promote meaningful and positive collaboration among faculty from the subject matter departments, the School of Education, and the K-12 public-private school community.

2. AUTEC shall work in close cooperation with participating departments, the Liberal Studies Council, and the Teacher Credential Committee.

II. RESPONSIBILITIES

1. AUTEC shall make recommendations regarding academic policies in order to strengthen programs leading to the preparation of teachers.

2. AUTEC shall make recommendations regarding the allocation of adequate university resources and procurement of outside funds to support quality programs leading to the preparation of teachers.

3. AUTEC shall make recommendations regarding university-wide responsibility for the preparation of teachers. These recommendations may address such issues as:

   - early field experiences
   - certification of subject matter competency
   - multicultural knowledge and skills
   - joint supervision of student teachers in credential programs
   - computer literacy
4. AUTEC shall make recommendations relating to the recruitment of racial and ethnic minorities students into programs leading to the preparation of teachers.

5. AUTEC shall be guided by State regulations pertaining to credentialing of candidates and CSU directives to teacher preparation.

AUTEC shall have responsibility for monitoring the implementation of its approved recommendations by the Teacher Credential Committee (TCC) and other relevant units of the university. As needed, it shall meet with the Teacher Credential Committee to ascertain the degree to which its recommendations are being effectively carried out by TCC, schools, departments, and programs of the University.

6. AUTEC shall design and make available a procedure by which any department, program, or school may appeal to AUTEC an action or decision of the Teacher Credential Committee relating to AUTEC’s recommendations.

7. AUTEC shall submit its recommendations, as appropriate, to the Academic Senate and/or the Vice President for Academic Affairs; it shall submit an annual report to the Senate.

AUTEC shall have responsibility for monitoring the implementation of its policies by the Teacher Credential Committee and other relevant units of the University. As needed, it shall meet with the Teacher Credential Committee to ascertain the degree to which its policies are being effectively carried out by TCC, schools, and departments and programs of the University.

8. AUTEC shall design and make available a procedure by which any department or school may appeal to AUTEC an action or decision of the Teacher Credential Committee relating to AUTEC policies.

III. MEMBERSHIP

All terms are for a period of one year.

Vice President for Academic Affairs or designee

Chair or designee from the Liberal Studies Council

Chair or designee from Teacher Credential Committee

Deans or designees from each College
<table>
<thead>
<tr>
<th>Position</th>
<th>Memberships</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair or designee, Department of Elementary Education</td>
<td>1</td>
</tr>
<tr>
<td>Chair of designee, Secondary/Post Secondary Education Department</td>
<td>1</td>
</tr>
<tr>
<td>K-12 (public school) Representative</td>
<td>1</td>
</tr>
<tr>
<td>Teacher Education Student</td>
<td>1</td>
</tr>
<tr>
<td>Academic Senate Representative</td>
<td>1</td>
</tr>
<tr>
<td>Dean of Students or designee</td>
<td>1</td>
</tr>
<tr>
<td>Director of the Center for the Enhancement of Teaching</td>
<td>1</td>
</tr>
<tr>
<td>*Campus multicultural diversity representative</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>19</strong></td>
</tr>
</tbody>
</table>

*Committee members will select from the University faculty one additional member to the committee to ensure that the committee represents the multicultural diversity of the campus community and help formulate AUTEC policies with respect to multicultural programs and student recruitment.

All terms are for a period of one year.

**TEACHER CREDENTIAL COMMITTEE (TCC)**
I. FUNCTIONS AND RESPONSIBILITIES

a. The Teacher Credential Committee shall make recommendations to the Dean of the College of Education regarding all existing and proposed University teacher credential programs.

TCC shall have the responsibility for implementing policies of the All University Teacher Education Committee (AUTEC) that relate to teacher credentialing. This responsibility shall include the review and approval of courses and procedures proposed by Departments and Colleges to meet AUTEC guidelines for:

- early field experience units
- certification of subject matter competency
- joint supervision of candidates for teaching credentials
- multicultural knowledge and skills
- recruitment of racial and ethnic minority students into teaching credential programs
- implementation of computer literacy requirements

c. TCC shall meet as needed with AUTEC to report on the implementation of AUTEC policies.

d. Any action or decision of TCC relating to AUTEC policies shall be subject to appeal by the affected Department or College to AUTEC.

II. MEMBERSHIP

One representative from each College 8

One representative from the Liberal Studies Council 1

One representative from the Credential Analyst Office 1

One representative from the K-12 Public School area 1

One representative from each of the following Teacher Education Departments: 4

- Elementary Education
- Secondary/Post Secondary Education
- Special Education

- Administration and Interdisciplinary Studies

One student representative from the following Teacher Education Departments 2

- Elementary Education

- Secondary Education

Associate Dean of the College of Education 1

Total 18

**APPROVED BY PRESIDENT CORRIGAN ON JULY 12, 1994**