

SAN FRANCISCO STATE UNIVERSITY
NOMINATION APPLICATION FOR
DISTINGUISHED FACULTY AWARDS

These awards are an opportunity for our campus to recognize and honor outstanding tenured faculty, and outstanding lecturers who have taught at SF State for six or more years and have a .6 or greater teaching load.

The faculty-award categories are in the areas of:

- Teaching (Tenured faculty)
- Teaching (Lecturers who have taught at SF State for six or more years, and have a current .6 or greater teaching load)
- Professional Achievement (Tenured faculty)
- Service (Tenured faculty).

Honorees receive a \$4000 *stipend* (approximately \$2500 after tax deductions) for the ***Excellence in Teaching, Excellence in Professional Achievement*** and ***Excellence in Service*** awards. In addition, honorees receive a ***commemorative plaque*** and ***certificate***.

By recognizing the achievements of our distinguished faculty in the areas of teaching, professional achievement, and service, we celebrate the climate of excellence that we create together.

Nominators should fill out the form that follows here, and submit it, along with the requested materials (detailed below), via email to the Academic Senate Office at senate@sfsu.edu, and cc'd to Marina Chávez (mechavez@sfsu.edu), ***no later than 4 p.m. on Tuesday, April 2, 2019.*** (The nomination form and supporting materials may be compiled in one single PDF file.)

NOMINATOR: _____
(The nominator must be a full-time faculty member at San Francisco State University.)

NOMINATOR'S TITLE: _____

PHONE: _____

E-MAIL ADDRESS: _____

I NOMINATE THE APPLICANT BELOW (*nominator's signature required*)

(Nominator's Signature)

(Date)

NOMINEE: _____

(Only one nominee per application please.)

NOMINEE'S TITLE: _____

DEPARTMENT: _____

COLLEGE: _____

EMAIL: _____ PHONE: _____

OPTIONAL: I accept this nomination:

(Nominee's Signature and Date)

CATEGORY (*check the applicable category – please select only one*):

- EXCELLENCE IN TEACHING AWARD (TENURED)
- EXCELLENCE IN TEACHING AWARD (LECTURER)
- EXCELLENCE IN PROFESSIONAL ACHIEVEMENT AWARD (TENURED)
- EXCELLENCE IN SERVICE AWARD (TENURED)

Nomination and Award Process

Nominations will be solicited annually, during the fall and spring semesters, through publication in SF State's *Campus Memo*, email notifications, and other campus media. Nominations may be submitted by full-time SF State faculty only.

Nomination materials must include:

- (1) a ***nomination form*** which requires the signature of the nominator (the nominee's signature is optional);
- (2) a ***two-page cover letter*** from the nominator highlighting the accomplishments of the nominee;

- (3) up to **five pages of additional documentation**, which may include letters of recommendation, to further support the nomination;
- (4) the nominee's comprehensive **curriculum vitae** or **resume** (in addition to the supporting documentation);
- (5) for **teaching-award nominees**, a summary of teaching effectiveness (student and peer evaluations) for *at least the past five years*. Please provide a list or table with the following information:
 - All courses taught by semester and year for at least the past five years;
 - The total number of students enrolled in each course;
 - The number of students who completed evaluations;
 - Quantitative mean scores; and
 - Comparative departmental means (College means if applicable).

Applications will be reviewed by the Faculty and Staff Awards Committee, and award recipients will be announced at the last Senate meeting of the academic year (in May). A brief mention of the awards will be made during the Open University Convocation at the start of the following academic year (August).

Award Criteria

Nominees for the ***Excellence in Teaching (Tenured)***, ***Excellence in Professional Achievement***, and ***Excellence in Service (Tenured)*** awards **must be full-time, tenured faculty members**. Nominees for the ***Excellence in Teaching Award (Lecturer)*** must have taught at SF State for at least six years, and have a .6 or more entitlement. Deans, other administrators, and previous winners of this award are ineligible.

The successful candidate for each award will have a record of sustained and continuous excellence. *Supporting materials from the nominator should provide evidence of the following criteria for each award:*

Excellence in Teaching Award (Tenured)

- Consistently excellent teaching effectiveness.
- Creation of an academic environment that fosters student learning, achievement and enthusiasm.
- Positive impact on students.
- Implementation of innovative approaches to teaching.
- Contributions to improved instruction and curriculum.

Excellence in Teaching Award (Lecturer)

- Consistently excellent teaching effectiveness.
- Creation of an academic environment that fosters student learning, achievement and enthusiasm.
- Positive impact on students.
- Implementation of innovative approaches to teaching.
- Contributions to improved instruction and curriculum.

Excellence in Professional Achievement Award (Tenured)

- Evidence of wide acceptance and/or publication of the nominee's work by individuals who have an overarching perspective of the candidate's contributions and achievements.

For scholarship:

- A sustained record of publication in peer-reviewed journals, research monographs, and/or other discipline-related texts.
- A sustained record of presentations at national and/or international conferences.
- A successful record of intramural and/or extramural funding.

For creative works:

- A sustained record of excellence in creative activity related to the nominee's specific field or discipline, such as exhibitions, readings, performances, productions, and stage work.
- A record demonstrating evidence of critical reviews, inclusion of works in permanent collections, retrospectives, and other forms of peer or public recognition.

Excellence in Service Award (Tenured)

For service to the campus:

- Leadership in addressing important institutional issues.
- Distinction in the quality of service to the institution, at the departmental, College, University, or CSU system-wide level.

For service to the community:

- Leadership which enhances the well-being of the community (local, regional, state, national, or international), and the relationship between the University and the community.
- Distinction in service to one's profession and/or professional organizations.

Deadline: All nomination materials should be submitted in electronic format to the Academic Senate Office (senate@sfsu.edu), and cc'd to Marina Chávez (mechavez@sfsu.edu), ***no later than 4 p.m. on Tuesday, April 2, 2019.***

The awards were first instituted in 2007. For bios of past award winners, please visit:

- Year 2018 [<https://senate.sfsu.edu/2018FacultyAwardWinners>]
- Year 2017 [<https://senate.sfsu.edu/2017FacultyAwardWinners>]
- Year 2016 [<https://senate.sfsu.edu/2016FacultyAwardWinners>]
- Year 2015 [<https://news.sfsu.edu/news-story/faculty-meeting-helps-kick-school-year>]
- Year 2014 [<http://news.sfsu.edu/four-honored-sf-states-opening-faculty-meeting>]
- Year 2013 [<http://news.sfsu.edu/three-distinguished-faculty-members-honored>]
- Year 2012 [<http://news.sfsu.edu/opening-faculty-meeting-held>]
- Year 2011 [<http://news.sfsu.edu/faculty-welcomed-and-honored>]
- Year 2010 [<http://www.sfsu.edu/~news/2010/fall/1.html>]
- Year 2009: <http://www.sfsu.edu/~news/2009/summer/20.html>
- Year 2008: <http://www.sfsu.edu/~news/2008/fall/3.html>
- Year 2007: <http://www.sfsu.edu/~news/2007/fall/70.htm>