



SAN FRANCISCO
STATE UNIVERSITY

Received

MAY 21 2012

Office of the President

ACADEMIC SENATE

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ACADEMIC SENATE POLICY

May 21, 2012

TO: Robert A. Corrigan, President
San Francisco State University

FROM: Pamela Vaughn, Chair
Academic Senate

RE: All- University Committee on International Programs Policy, #S12-151

SOURCE COMMITTEE:

Executive Committee

SENATE ACTION:

At its meeting on May 1, 2012 the Academic Senate approved revisions to the All-University Committee on International Programs Policy, #S12-151.

We solicit your concurrence.
Thank you.

cc: Sue V. Rosser, Provost and Vice President for Academic Affairs
Patricia Bartscher, University Counsel
Jocelyn Hermoso, Chair, All-University Committee on International Programs
Yenbo Wu, Associate Vice President, International Education

ec: All College Deans, Associate Deans, and Department Chairs

Attachment.

PRESIDENTIAL ACTION:

APPROVED:

DATE:

5/23/12



Academic Senate Policy #S12-151

ALL-UNIVERSITY COMMITTEE ON INTERNATIONAL PROGRAMS

(Formerly, #F02-151 and #S87-151)

At its meeting of May 19, 1987, the Academic Senate approved a proposal to create an All-University Committee on International Programs. This policy established an All-University Committee on International Programs which is advisory to the Director of International Programs and which reports to the President of the University and to the Academic Senate.

Charge to the Committee

The All-University Committee on International Programs is charged to perform the following functions:

1. Advise the Director of International Programs.
2. Formulate curricular and policy recommendations to be forwarded to the Academic Senate through its standing committees and to other all-university committees as appropriate (such as the Graduate Council, the General Education Council or the University Interdisciplinary Council).
3. Represent the faculty on matters concerning international programs.
4. Elicit support from the faculty and administration for international programs.
5. Facilitate coordination of inter-College and all-University projects which enhance the University's international programs.
6. Develop plans for new international education projects, in cooperation with departments/schools or colleges.
7. Collect, compile and transmit information about the University's international programs:
 - Receive reports from the units which operate international programs about the activities of these programs.
 - Collect and compile whatever additional information about the operation of the University's international programs the Committee deems necessary to fulfill its charge.

- Inform the campus community about opportunities provided by international programs.
- Bring any problems or concerns regarding the operation of international programs to the attention of whichever University offices or committees have responsibility for resolving such problems or concerns.
- Report annually to the Academic Senate.

Responsibilities of the Committee

The All-University Committee on International Programs is responsible for maintaining liaisons with departments/schools, administrative units, institutes and other offices or groups which affect, or are affected by, the operation of the University's international programs. These include, but are not limited to, international programs which are housed in the various colleges, exchange programs with foreign universities, and faculty groups interested in aspects of the curriculum which are directed to international studies or to international students. Members of the Committee should keep themselves informed about the campus' involvement with international concerns. Members of the Committee also should keep themselves informed about the needs of exchange scholars and of international students and, if appropriate, they should bring such needs to the attention of the entire Committee.

Membership and Operation of the Committee

The All-University Committee on International Programs shall consist of the following members:

- One faculty member selected from each college, according to the usual procedure of the college.
- One member of the Academic Affairs staff, designated by the Vice President for Academic Affairs/Provost.
- One faculty member, elected by the Academic Senate.
- The committee may choose to add up to two (2) faculty members as regular voting members if it concludes this will add special competencies to its membership, assist in the solicitation of the widest possible range of views, or otherwise increase its productivity. These members are in addition to those faculty members specified above;
- One student selected by the Associated Students, International Education Exchange Council.
- The campus faculty representative to the CSU Academic Council on International Programs, *ex officio*.
- The Director of International Programs, *ex officio* and non-voting.

Members shall serve two-year terms, with the exception of the member from Associated Students whose candidate shall be selected annually.

Although the Deans of Graduate Studies and Undergraduate Studies are not members of the Committee (unless one serves as the Academic Affairs' representative), they shall be notified and invited to participate in the meeting whenever the All-University Committee on International Programs addresses a program which falls under their respective jurisdictions.

Chair of the Committee

The committee chair is elected annually from among the voting members. The chair is responsible for ensuring that the committee meets regularly, for preparing the agenda, and for completing the annual report to the President and the Academic Senate. Together with the member elected by the Academic Senate, the chair is responsible for bringing curricular and policy proposals and matters relating to academic standards to the attention of the Academic Senate or the appropriate all-University committee. Together with the Academic Affairs' representative, the chair is responsible for bringing administrative needs raised by the Committee to the attention of the appropriate administrative office.

****Approved by the Academic Senate on May 1, 2012****