



**SAN FRANCISCO  
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ACADEMIC SENATE POLICY

**Received**

April 5, 2012

APR 05 2012

**TO:** Robert A. Corrigan, President  
San Francisco State University

**Office of the President**

**FROM:** Pamela Vaughn, Chair  
Academic Senate

**RE:** Library Advisory Committee Policy, #S12-263

**SOURCE COMMITTEE:**

Executive Committee

**SENATE ACTION:**

At its meeting on February 28, 2012 the Academic Senate approved the recommendation of the proposed **Library Advisory Committee Policy, #S12-263**

We solicit your concurrence.  
Thank you.

**cc:** Sue V. Rosser, Provost and Vice President for Academic Affairs  
Patricia Bartscher, University Counsel  
Deborah Masters, University Librarian

**ec:** All College Deans, Associate Deans, and Department Chairs

Attachment.

**PRESIDENTIAL ACTION:**

APPROVED

DATE:

4/9/12



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## **Academic Senate Policy**

**#S12-263**

### **LIBRARY ADVISORY COMMITTEE**

**The changes to the charge have been recommended and endorsed by the Library Advisory Committee, at its meeting on November 29, 2011, and have been incorporated here. The Academic Senate Executive Committee has included in this new policy specific language related to membership, frequency of meetings, election of committee chair, and the filing of an annual report to the Academic Senate.**

#### **Charge:**

The Library Advisory Committee is an all-university faculty committee charged with the responsibilities to

1. Provide advice and recommendations regarding the Library's strategic directions and initiatives;
2. Provide advice and recommendations regarding the Library's ongoing activities and priorities;
3. Serve as liaison between the Library and the colleges in collaboration with the library faculty liaisons to departments, programs and colleges;
4. Advise the University Librarian on communication strategies to inform and consult with faculty, staff and students regarding the Library's collections, services and facilities; and
5. Recommend to the Academic Senate new or revised policies related to the Library.

#### **Membership:**

The Library Advisory Committee shall be comprised of one representative from each College to serve a two-year renewable term.

The members of the Library Advisory Committee shall elect their own chair to serve a one-year renewable term.

#### **Meetings:**

The Library Advisory Committee shall meet at least once each semester and shall file an annual report with the Academic Senate.

**\*\*\*Approved by the Academic Senate at its meeting on February 28, 2012\*\*\***